

## A provincial resource centre helping community groups with

- Board development
  - Youth engagement
  - Managing charitable status
  - Social enterprise development
  - Insurance and risk management
  - Volunteer recruitment and retention
  - Research and knowledge building
- and a host of other topics



Call us toll-free at  
1-866-753-9860

Find resources online at  
[www.envision.ca](http://www.envision.ca)

Connecting  
People  
Organizations  
Communities

**Community Sector Council  
Newfoundland and Labrador**  
Offices in St. John's, Gander, Port Union

## A few tips from CSC

When recruiting volunteers, develop **volunteer job descriptions** and post volunteer opportunities online at [www.envision.ca/VolunteerConnections](http://www.envision.ca/VolunteerConnections)

A board full of people with similar backgrounds will come up with similar ideas. **Diversify your Board** and watch the creative energy flow!

Effective orientation for new board members includes a **board manual** that clearly describes the organization and outlines board responsibilities.

A **personnel file** should contain only information about job performance. Medical or disability information should be filed separately.

Nonprofit organizations, charities, and community groups in our province employ more people than any other sub-sector. **Learn more** about the community sector at [www.envision.ca/Publications](http://www.envision.ca/Publications)

**Like these tips? Find more at**

[www.envision.ca](http://www.envision.ca)

[csc@csc.nf.net](mailto:csc@csc.nf.net)  
1-866-753-9860

*CSC is rebranding! We are getting a new name - Community **Sector** Council Newfoundland and Labrador. Watch for our redesigned website, coming soon at [communitysector.nl.ca](http://communitysector.nl.ca)*

*CSC works with the community sector throughout the province and offers lots of opportunities and resources for voluntary, nonprofit groups. Join us in building a vibrant community sector network. Check us out!*

*We look forward to hearing from you.*

*Penny Rowe  
CEO*