



Mentoring in the Charitable Sector & Reporting to CRA

Free Workshop for Charity Volunteers and Staff

Learn about the Treasurer's Chest, the Fundraiser's Receipt Book, Agenda Gems and the Shoe Box for boards. **This session will be valuable for charity board volunteers, executives and senior staff.** Review correct reporting to Canada Revenue Agency (CRA) using the annual Information Return and the T3010B; learn about reporting deadlines, online resources, tips and tools for proper reporting and how to get help from CRA.

- three hours in the morning devoted to a detailed examination of the strategies needed by boards and staff to ensure compliance with Canada Revenue Agency, brought to you by [Charities File: On Board](#)
- followed by light lunch (provided) and,
- an early afternoon session on how charities can mentor and peer support each other in the community, brought to you by the [Atlantic Charities Learning Exchange \(ACLE\)](#)

Trainer & Facilitator: Bettina Ford of the Community Services Council (CSC)

No charge but space is limited and **Advance Registration is required by March 12th:**

REGISTER ONLINE: www.atlanticcharities.ca (click on the LEARN box)

or, call Amanda toll free at 1 866 753 9860 at the Community Services Council Newfoundland and Labrador to register. Amanda's e-mail is: amandaaylward@csc.nf.net

Date and Time: 9:00 am - 2:00 pm, Friday 19 March 2010

Venue: Greenwood Inn (South Shore Room) 48 West Street, Corner Brook NL

Host: Community Services Council Newfoundland and Labrador (CSC)

N.B. Travel subsidy for kilometerage can apply. Ask Amanda at **1 866 753 9860** or email amandaaylward@csc.nf.net

Funded by the [Government of Canada](#) through the [Canada Revenue Agency](#).

